



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

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06 MAY 2020

**NOTICE OF MEETING**

Tracking No.: **013**

**ONLINE ICT COORDINATORS' MEETING**

To: OIC-Assistant Schools Division Superintendent  
Chief Education Supervisors  
Heads, Public Elementary and Secondary Schools  
School ICT Coordinators  
All Others Concerned

Please be informed that there will be an online meeting on Friday, May 8, 2020 at 9:00 am – 12:00 noon via Google meet to discuss the following agenda:

1. Office 365 Account
2. Unified Information System
3. G Suite for Education (Creation of Accounts and Google Sites)
4. Other issues and concerns

School heads are also requested to attend the meeting in case the ICT coordinator has no available internet.

Your 100% attendance is hereby enjoined.

**ANIANO M. GOYON, CESO V**  
Schools Division Superintendent